

**AGENDA REQUEST**  
**BUSINESS OF THE CITY COUNCIL**  
**CITY OF SUGAR LAND, TEXAS**

**AGENDA OF 08/03/04 DEPARTMENT OF ORIGIN: FIRE DEPT/OEM REQ. NO. VII-C**

**DATE SUBMITTED: JULY 22, 2004**

**PREPARED BY: RAUL TREVINO**

**SUBJECT: SUBRECIPIENT AWARD FOR THE TEXAS 2003 URBAN AREAS  
SECURITY INITIATIVE II GRANT (UASI-II) ADMINISTERED THROUGH  
TEEX (TEXAS ENGINEERING EXTENSION SERVICE) FOR A TOTAL OF  
\$450,000.00.**

**PROCEEDING: AUTHORIZE ACCEPTANCE OF THE TERMS OF THE AGREEMENT  
AND SIGN THE SUBRECIPIENT AGREEMENT**

**CLEARANCES: FIRE CHIEF, DANNIE SMITH *D. C. Smith*  
ASSISTANT FIRE CHIEF/EMC, RAUL TREVINO *R.T.*  
DIRECTOR OF FINANCE/ADMINISTRATION *LM***

**EXHIBITS: TEEK Letter Of Award Nomination  
Notice Of Subrecipient Award Number 2003 UASI II-70808  
2003 Texas Urban Area Security Initiative II  
State Homeland Security Program Grant Special Conditions**

**APPROVED FOR SUBMITTAL: CITY MANAGER *Allen Bogan***

**EXPENDITURE REQUIRED: \$0.00**

**AMOUNT BUDGETED: \$0.00**

**APPROPRIATION REQUIRED: \$0.00**

**EXECUTIVE SUMMARY:**

The Office of Domestic Preparedness, developed after 09/11/01, is providing funding for local jurisdictions through the regional Council of Governments (COG), Houston-Galveston Area Council (H-GAC). The Texas FY 2003 UASI-II grant provides funds for homeland security and emergency operations planning; the purchase of specialized equipment to enhance the capability of local agencies to prevent, respond to, and mitigate incidents of terrorism involving the use of chemical, biological, radiological, nuclear, and explosive (CBRNE) weapons and cyber attacks.

UASI grant funds are designated to upgrade the Sugar Land/Missouri City/Stafford radio tower/antenna to SmartZone capability, allowing interoperability with all entities in the 13-County region using Harris County SmartZone network. If funds remain after replacing radio repeaters, upgrading antenna systems and

upgrading other electronic parts crucial to the tower facility upgrade, remaining funds will be used for upgrading existing consoles and purchase of new subscriber units to achieve compatibility with SmartZone System.

Please reference the attached Subrecipient award for a full description of the conditions or limitations attached to acceptance of this grant.

Staff has reviewed the special conditions and found all terms and conditions to be acceptable.

**RECOMMENDED ACTION**

Staff recommends acceptance of the grant award.

June 14, 2004

Mr. Raul Trevino  
P.O.Box 110  
Sugar Land, TX 77487

Dear Mr. Raul Trevino:

You are receiving the enclosed *Notice of Subrecipient Award* for the FY 2003 Urban Area Security Initiative II and *Texas 2003 Urban Areas Security Initiative II Grant Instructions* because you are registered as the Jurisdiction Point of Contact for Harris County. If you are no longer serving in that capacity please immediately give this packet to the correct individual.

The enclosed documents contain the necessary documentation and instructions for you to utilize your 2003 UASI II sub-grant to improve your jurisdiction's ability to respond to potential terrorist use of a Weapon of Mass Destruction.

**The *Notice of Subrecipient Award* should be signed by the County Judge, City Mayor, City Manager, Mayor Pro-TEM, Executive Director for the Council of Government, or Chief Financial Officer for the jurisdiction. Subgrants to agencies should be signed by the agency director. Other signatures will require an accompanying statement from the senior elected official authorizing the individual to sign for the jurisdiction. The Deadline to return the signed *Notice of Subrecipient Award* is August 23, 2004, either by fax or postmarked with the due date. Subrecipients that cannot meet the deadline should immediately contact the Texas Engineering Extension Service to request an extension. A maximum 30 day extension may be granted to allow for schedules of City Councils and Commissioners' Courts.**

Address:

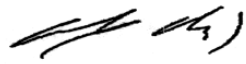
Director of Domestic Preparedness  
John B. Connally Building  
301 Tarrow-TEEX  
College Station, TX 77840-7896  
Fax: (979) 458-6927  
Email: [support@texasdpa.com](mailto:support@texasdpa.com)

If you have any questions, or require further information regarding this award, please do not hesitate to contact Charles Todd, TEEX Director of Domestic Preparedness, at (979) 458-6815.

Sincerely,

*R. Charles Todd*

Charles Todd  
Director of Domestic Preparedness  
Texas Engineering Extension Service

<b>TEXAS ENGINEERING EXTENSION SERVICE</b>  <b>FY 2003 Urban Area Security Initiative II</b>		<b>NOTICE OF SUBRECIPIENT AWARD FOR</b> <b>City of Sugar Land</b>	
<b>1. RECIPIENT NAME AND ADDRESS</b> Mr. Raul Trevino P.O.Box 110 Sugar Land, TX 77487		<b>4. AWARD NUMBER:</b> 2003 UASI II - 70808	
		<b>5. PROJECT PERIOD:</b> FROM August 1, 2003 – July 31, 2005  <b>BUDGET PERIOD:</b> FROM August 1, 2003 – July 31, 2005	
		<b>6. AWARD DATE</b> June 14, 2004	<b>7. ACTION</b>  Initial Award
<b>IA. GRANTEE IRS/VENDOR NO.</b> 17460274917		<b>8. CFDA NUMBER:</b> 97.008	
<b>3. GRANT TITLE</b> FY 2003 Urban Areas Security Initiative (UASI) Part II <b>3A. Grant award number to TEEX:</b> 2003-EU-T3-0043		<b>9. TOTAL SUBRECIPIENT AWARD:</b> \$450,000.00	
<b>9a. Amount of block 9 for Planning:</b> \$0.00	<b>9b. Amount of block 9 for Equipment:</b> \$450,000.00	<b>9c. Amount of block 9 for Exercises:</b> \$0.00	
<b>9d. Amount of block 9 for Training:</b> \$0.00	<b>9e. Amount of block 9 for Admin:</b> \$0.00	<b>9f. Amount of block 9 for Level Orange:</b> \$0.00	
<b>11. SPECIAL CONDITIONS</b> THE ABOVE GRANT IS SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH IN THE <i>NOTICE OF SUBRECIPIENT AWARD</i> AND IN THE <i>TEXAS FY 2003 UASI II GRANT INSTRUCTIONS</i>			
<b>12. STATUTORY AUTHORITY FOR GRANT</b> Public Law 108-11, The Emergency Wartime Supplemental Appropriations Act, 2003.			
<b>13. METHOD OF PAYMENT</b>  REIMBURSEMENT: SEE DETAILS IN <i>TEXAS FY 2003 UASI II GRANT INSTRUCTIONS</i>			
<b>AGENCY APPROVAL</b>		<b>SUBRECIPIENT ACCEPTANCE</b>	
<b>14. SIGNATURE OF APPROVING TEEX OFFICIAL</b>    Arturo Alonzo Deputy Director/CFO Texas Engineering Extension Service		<b>15. TYPED NAME AND TITLE OF AUTHORIZED SUBRECIPIENT OFFICIAL</b>   	
<b>AGENCY USE ONLY</b>		<b>16. SIGNATURE OF AUTHORIZED SUBRECIPIENT OFFICIAL</b>	<b>16A. DATE</b>

**TEXAS ENGINEERING EXTENSION  
SERVICE**

**STATE HOMELAND SECURITY  
GRANT PROGRAM**

**NOTICE OF  
SUBRECIPIENT AWARD**  
City of Sugar Land

AWARD NUMBER 2003 UASI II - 70808      AWARD DATE June 14, 2004

***SPECIAL CONDITIONS***

- 1) The *Notice of Subrecipient Award* is only an offer until the subrecipient returns the signed copy of the Notification of Subrecipient Award in accordance with the date provided in the transmittal letter.
- 2) The subrecipient agrees to use funds in accordance with the instructions in the *TEXAS FY 2003 UASI II GRANT INSTRUCTIONS*
- 3) The subrecipient agrees to comply with the applicable financial and administrative requirements set forth in the current edition of Office of Justice Programs (OJP) Financial Guide.
- 4) The subrecipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
- 5) Subrecipient agrees to make no request for reimbursement prior to return of this agreement approved by the subrecipient and signed by the authorized subrecipient representative.
- 6) Subrecipient agrees to make no request for reimbursement for goods or services procured by subrecipient prior to the performance period start date of this agreement.
- 7) The subrecipient affirms that federal funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- 8) Grant funds will be used to upgrade the Sugar Land/Missouri City/Stafford radio tower/antenna to SmartZone capability, allowing interoperability with all entities in 13-County region using Harris County SmartZone network. If funds remain after replacing radio repeaters, upgrading antenna systems and upgrading other electronic parts crucial to the tower facility upgrade, remaining funds will be used for upgrading existing consoles and purchase of new subscriber units to achieve compatibility with SmartZone system.